

Clerk of Court Expenditure and Collections Report  
County Fiscal Year 2016 / 2017

Form Updated 08/18/2017

Report for the Month of: September  
Version #: 1  
County: Santa Rosa

Contact: Michael Burton Telephone #: 850-983-1977  
E-Mail Address: burtonm@fcjn.net

Accounting Method:  
● Cash  
○ Accrual

CFY 2016/2017 CCOC Budget Authority \$ 2,820,722

NOTE: The January 25, 2018 Settle-up Calculations will be incorporated over the course of the Fiscal Year.

Main report table with columns: REVENUES, CFY 2016/2017 CCOC Budget Authority, Actual Revenues Received, Revenues Available For the Year, Revenues Booked. Rows include: A1 Criminal - Circuit, A2 Criminal - County, A3 Civil - Circuit, A4 Civil - County, A5 Probate, A6 Family, A7 Criminal Traffic, A8 Civil Traffic, A9 Juvenile Dependency, A10 Juvenile Delinquency, A11 Other Local Court Revenues, A TOTALS, B Payments FROM the Clerks' Trust Fund, B TOTAL REVENUE AVAILABLE (A+B).

Chapter 28.37 (5) F.S.  
10% of All Court-Related Fines

CFY 2016/2017 10 Percent Budget Authority \$ 170,000

Table for 10% of All Court-Related Fines with columns: Collected (UAS Code 351.800), Actual 10% Collected / Expended, YTD Totals, Running Balance. Rows include: Fines Collected to the Records Modernization Trust, Fines Collected to the Fines and Forfeiture Trust, Expenditures, and Net.

Notes:  
1) The payment FROM the Clerks' Trust Fund represents the amount the Clerk is estimated to receive from the Clerks' Trust Fund annually. The amount of dollars received from the Department of Revenue should be reported on this row by month.  
2) The payment TO the Clerks' Trust Fund represents the amount sent to the Clerks' Trust Fund each month, as established using the methodology in section 28.37 F.S.  
3) Actual revenues and expenditures can be reported on a cash or accrual basis.  
4) Make sure you indicate cash or accrual basis in the box at the top of the report.  
5) Balances are derived from the Original Budget revenue projections identified by each Clerk.  
6) These sections are not to include the 10% of court-related fines collected by the clerk and deposited into the clerk's Public Records Modernization Trust Fund as per Ch. 2009-204, L.O.F.  
7) These sections are not to include the \$50.00 collected on filing fees maintained by the Clerk.  
8) The cells below contain the running balance of the 10% from July 1, 2009 - September 30, 2017.  
9) This is the Estimated Excess Annual Revenues collected for each of the months that equal to more than 1/12th of the CCOC Annual Budget. Each month's 1/12th Estimated Excess will calculate the amount that the previous month's collections are greater than 1/12th of the Annual Budget less Juror Funding.  
10) The current CCOC Budget Authority Court Related Expenditures was approved by the Budget Committee on 07/25/2016, the Executive Council on 07/29/2016, and the LBO on 09/12/2016. Any revenues received for juror expenses does not increase the CCOC approved budget cap because it includes anticipated juror funding.  
11) The Juror Program Funding represents the estimated annual jury funding for each Clerk. The amount reported in September 2016 is the carryforward from the previous county fiscal year.  
12) The Juror Related Expenditures should include actual expenditures incurred during CFY 2016-17 related to jury up to, but not exceeding the actual funding amount. Expenditures exceeding the funding amount should be reported on line 113 above and will be captured on the quarterly jury expenditures report.  
13) This line to track expenditures made from the remainder of 10% fines that were received after June 18th and the corresponding remainder of 10% budget authority.