

**IN THE COUNTY COURT IN AND FOR SANTA ROSA COUNTY, FLORIDA**

\_\_\_\_\_  
Plaintiff Citation #

\_\_\_\_\_  
Case #

VS

\_\_\_\_\_  
Defendant

\_\_\_\_\_  
Driver's License #

**AFFIDAVIT OF DEFENSE OR ADMISSION AND WAIVER OF APPEARANCE**

Before me personally appeared \_\_\_\_\_  
Defendant Name

who after first being placed under oath, swears or affirms as follows:

1. My name, address and telephone number are:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_

2. I am the defendant in the above-referenced case and I am charged with the following violation(s):  
(List the charge(s) as you understand it (them) to be. NOTE: This is not an admission that you  
violated any law.)

\_\_\_\_\_

3. Check only one of five (5) listed options as your plea:

☐ I hereby plead Not Guilty and request a hearing. I intend to attend the hearing and present a defense. I understand that I will be sent notice of the time and place of the hearing by mail to the address listed above.

☐ I hereby plead Not Guilty and file this affidavit of defense as my sworn statement herein. I understand that when I plead *not guilty*, I do not have to supply any further statement. I understand that by my plea of *not guilty*, a hearing will be scheduled and the Judge will make a decision as to whether or not I am guilty of the infraction based upon the sworn testimony of the witnesses, other evidence, and my sworn statement. I understand that I am waiving my personal appearance at the final hearing of this matter.

☐ I hereby plead Guilty and file this affidavit as an explanation of what happened and as a statement that the Judge can consider before pronouncing a sentence. I understand the Judge will determine the appropriate civil penalty and decide whether to adjudicate me guilty.

☐ I hereby plead No Contest and file this affidavit as an explanation of what happened and as a statement that the Judge can consider before pronouncing sentence. I understand that I am not required to make a statement. I understand that by pleading *no contest*, I am neither admitting nor denying that the infraction was committed, but I do not contest the charges. I understand that I may be found guilty even though I entered a plea of *no contest*. I understand that the hearing

officer or the Judge will determine the appropriate civil penalty and decide whether to adjudicate me guilty.

☐ I have been charged with driving with a suspended ( or revoked) driver's license. I hereby request that the citation be dismissed because my license was either not suspended or was suspended in error. I have attached proof that my license was valid at the time of the alleged offense.

4. Defendant's Statement: (additional papers, documents, photos, etc. may be attached, but should be mentioned herein. Separate sworn affidavits of other witnesses may also be submitted.)

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I understand that any material misrepresentation could cause me to be prosecuted for a separate criminal law violation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Affiant/Defendant

Sworn to (or affirmed) and subscribed before me, the undersigned authority, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

☐ Personally known

☐ Produced identification

\_\_\_\_\_ Type of ID Produced

\_\_\_\_\_  
Notary Public, Deputy Clerk, or Other Authority

Name: \_\_\_\_\_

Commission No: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

**Note: It is your responsibility to make sure this affidavit is in the Court file before the hearing date.**

If Affiant/Defendant is under the age of 18 years of age, a parent or guardian must sign the Affidavit.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian