

### **Checklist for Petition to Modify Custody or Visitation**

1.  Civil Cover Sheet for Family Law Cases, Form 12.928
2.  Proof of Residency
3.  Supplemental Petition to Modify Parental Responsibility, Visitation or Parenting Plan/Time Sharing Schedule and Other Relief, Form 12.905(a)
4.  Notice and Acknowledgement of Limitation of Services Provided
5.  Disclosure from Nonlawyer, Form 12.900(a) *This form is only used when a non-lawyer has assisted in the completion of the forms.*
6.  Designation of Current Address and E-mail Address, Form 12.915
7.  Notice of Social Security Number, Form 12.902 (j)
8.  Notice of Related Cases, Form 12.900(h)
9.  Family Law Financial Affidavit, Form 12.902(c) (Long Form – over \$50,000) **or** Form 12.902(b) (Short Form under \$50,000) (need two – one from each party) **OR** Joint Waiver of Filing Financial Affidavits, Form 12.902 (k) (both parties' signatures required) **and** Affidavit of Income for Child Support, Form 12.902(l) (need two – one from each party)
10.  Certificate of Compliance with Mandatory Disclosures, Form 12.932 (need two -one from each party) **or** Agreement to Waive Financial Disclosure (both parties' signatures required)
11.  Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Form 12.902(d)
12.  Parenting Plan, Form 12.995(a) (both parties' signatures required)
13.  Child Support Guidelines Worksheet, Form 12.902(e)
14.  Process Service Memorandum, Form 12.910(b)
15.  Request for Hearing

### **Answer Checklist for Petition to Modify Custody or Visitation**

1.  Proof of Residency
2.  Answer to Supplemental Petition, Form 12.903(e)
3.  Notice and Acknowledgement of Limitation of Services Provided
4.  Disclosure from Nonlawyer, Form 12.900(a) *This form is only used when a non-lawyer has assisted in the completion of the forms.*
5.  Designation of Current Address and E-mail Address, Form 12.915
6.  Notice of Social Security Number, Form 12.902 (j)
7.  Family Law Financial Affidavit, Form 12.902(c) (Long Form – over \$50,000) **or** Form 12.902(b) (Short Form under \$50,000) (need two – one from each party) **OR** Joint Waiver of Filing Financial Affidavits, Form 12.902 (k) (both parties' signatures required) **and** Affidavit of Income for Child Support, Form 12.902(l) (need two – one from each party)
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