

### **Petition for Name Change of Child(ren) Checklist**

1.  Civil Cover Sheet for Family Law Cases, Form 12.928
2.  Proof of Residency
3.  Petition for Change of Name (Minor Child(ren)), Form 12.982(c)
4.  Consent for Change of Name (Minor Child(ren)), Form 12.982(d)
5.  Notice and Acknowledgement of Limitation of Services Provided
6.  Disclosure from Nonlawyer, Form 12.900(a) *This form is only used when a non-lawyer has assisted in the completion of the forms.*
7.  Designation of Current Address and E-mail Address, Form 12.915
8.  Notice of Related Cases, Form 12.900(h)
9.  Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Form 12.902(d)
10.  Process Service Memorandum, Form 12.910(b)
11.  Fingerprints/Background Check *Unless you are seeking to restore a former name, each adult petitioner must have fingerprints submitted for a state and national criminal history records check. Petitioner(s) will need to go to the Sheriff's Office to obtain the electronic fingerprints for said background check. There is a separate fee for this service.*